

Great Falls International Airport (GTF)

Overall DBE Two-Year Goal Methodology

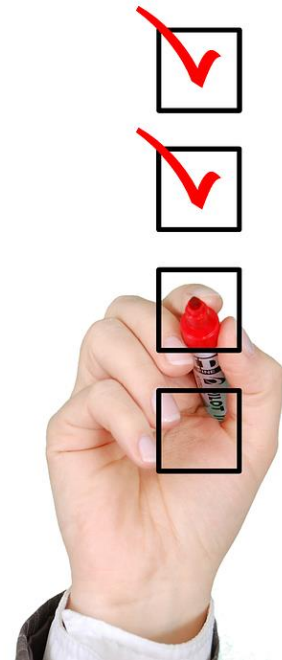
FY-2020-2021

October 1, 2019 through September 30, 2021

Jacobs

PROGRAM OVERVIEW

- For all federally funded programs and projects, the Airport is encouraged to involve the participation of socially and economically disadvantaged individuals into their contracts.
- The Airport will ensure and promote that all business concessions will receive an equal opportunity to participate.
- The Airport will ensure nondiscrimination, eligibility, fair competition and opportunities and increase participation and awareness.
- The Airport will ensure and check businesses are properly complying, performing fair business practices, and will enforce appropriate program sanctions for non-compliance.



WHO IS ELIGIBLE TO BE A DBE/ACDBE?

- For profit businesses that perform or seek to perform the related work.
- At least 51% owned by socially and economically disadvantaged individuals.
- Owners are US Citizens or lawful permanent residents
- Business's gross receipts from the previous 3 years are:
 - Less than 56.23 million for non-car rental
 - Less than 75.23 million for car rentals
- Personal net worth of individual is less than 1.32 million



HOW TO PARTICIPATE?



Appendix F

UNIFORM CERTIFICATION APPLICATION
DISADVANTAGED BUSINESS ENTERPRISE (DBE) /
AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE)
49 C.F.R. Parts 23 and 26

Roadmap for Applicants

- 1. Should I apply?**
You may be eligible to participate in the DBE/ACDBE program if:
 - The firm is a for-profit business that performs or seeks to perform transportation related work (or a concession activity) for a recipient of Federal Transit Administration, Federal Highway Administration, or Federal Aviation Administration funds.
 - The firm is at least 51% owned by a socially and economically disadvantaged individual(s) who also controls it.
 - The firm's disadvantaged owners are U.S. citizens or lawfully admitted permanent residents of the U.S.
 - The firm meets the Small Business Administration's size standard and does not exceed \$23.98 million in gross annual receipts for DBE (\$56.42 million for ACDBEs). (Other size standards apply for ACDBE that are banks/financial institutions, car rental companies, pay telephone firms, and automobile dealers.)
 - 2. How do I apply?**
First time applicants for DBE certification must complete and submit this certification application and related material to the certifying agency in your home state and participate in an on-site interview conducted by that agency. The attached document checklist can help you locate the items you need to submit to the agency with your completed application. If you fail to submit the required documents, your application may be delayed and/or denied. Firms already certified as a DBE do not have to complete this form, but may be asked by certifying agencies outside of your home state to provide a copy of your initial application form, supporting documents, and any other information you submitted to your home state to obtain certification or to any other state related to your certification.
 - 3. Where can I send my application?** [MDT Civil Rights DBE Program PO Box 201001 Helena MT 59620/ Fax: 406-444-7243](mailto:MDT.Civil.Rights.DB.E.Program@mt.gov)
 - 4. Who will contact me about my application and what are the eligibility standards?**
The DBE and ACDBE Programs require that all U.S. Department of Transportation (DOT) recipients of federal assistance participate in a statewide Unified Certification Program (UCP). The UCP is a one-stop certification program that eliminates the need for your firm to obtain certification from multiple certifying agencies within your state. The UCP is responsible for certifying firms and maintaining a database of certified DBEs and ACDBEs for DOT grantees, pursuant to the eligibility standards found in 49 C.F.R. Parts 23 and 26.
 - 5. Where can I find more information?**
U.S. DOT — <https://www.civilrights.dot.gov/> (This site provides useful links to the rules and regulations governing the DBE/ACDBE program, questions and answers, and other pertinent information)
SBA — Small Business Size Standards matched to the North American Industry Classification System (NAICS): <http://www.census.gov/eos/www/naics/> and <http://www.sba.gov/content/table-small-business-size-standards>
- In collecting the information requested by this form, the Department of Transportation (Department) complies with the provisions of the Federal Freedom of Information and Privacy Acts (5 U.S.C. 552 and 552a). The Privacy Act provides comprehensive protections for your personal information. This includes how information is collected, used, disclosed, stored, and discarded. Your information will not be disclosed to third parties without your consent. The information collected will be used solely to determine your firm's eligibility to participate in the Department's Disadvantaged Business Enterprise Program as defined in 49 CFR 126.5 and the Airport Concession Disadvantaged Business Enterprise Program as defined in 49 CFR 123.3. You may review DOT's complete Privacy Act Statement in the Federal Register published on April 11, 2000 (65 FR 19477).
- Under 49 C.F.R. 126.107, dated February 2, 1999 and January 28, 2011, if at any time, the Department or a recipient has reason to believe that any person or firm has willfully and knowingly provided incorrect information or made false statements, the Department may initiate suspension or debarment proceedings against the person or firm under 2 CFR Parts 180 and 1200, Nonprocurement Suspension and Debarment, take enforcement action under 49 C.F.R. Part 31, Program Fraud and Civil Remedies, and/or refer the matter to the Department of Justice for criminal prosecution under 18 U.S.C. 1001, which prohibits false statements in Federal programs.

- Apply and register under the State of Montana's Unified Certification (UCP) for DBE and ACDBE
- All airport concessionaires that are registered are eligible in this program.
- Website with instructions and support:
 - <http://www.mdt.mt.gov/business/contracting/civil/dbe.shtml>
- Key information needed:
 - % Business ownership
 - Financial assets
 - Gross receipts from previous 3 years

GTF Proposed Projects – FY2020 through FY2021

Fiscal Year	Proposed Projects Description	Contract Amount
2020	Landside Improvements (Phase II – Constr)	\$1,650,000
2020	Centralized Deicing Facility (Phase I – Design/Bid)	\$35,000
2020	Acquire Snow Blower	\$85,000
2020	Terminal Refresh: Remodel Bag Claim, Bathroom, Bank	\$250,000
2021	Centralized Deicing Facility (Phase II – Constr)	\$5,500,000
2021	Baggage Claim Carpet Refresh	\$150,000
2021	Terminal Refresh: Pre-Security Signage Replacement (Phase II)	\$50,000
2021	Loading Bridge Renovation (Gate 2)	\$150,000
TOTAL		\$7,870,000

We will express our contract goals as a percentage of the total amount of a DOT assisted contract, not just the federal share of the DOT assisted contract. The DOT contract amount includes federal entitlements, discretionary funds, and local funds.

OVERALL TWO-YEAR GOAL



0.00% Race- Conscious
3.83% Race-Neutral

Total dollar amount to be expended on DBE's
is \$301,421

MARKET AREA

The Airport Market Area is defined as the area in which the substantial majority (generally, at least 75%) of the contractors and subcontractors with whom the airport does business are located and the area in which the airport spends the substantial majority of its contracting dollars.



Based on the Bidder's List, a substantial majority (73/82 = 89.02%) of the bidders are located within these four counties: Cascade, Gallatin, Lewis and Clark, and Missoula.

Due to the distribution of these counties, the entire state of Montana has been considered as the market area.

Determine a Base Figure for the Overall Goal

GTF calculated a base figure using the criteria suggested in 49 CFR Part 26.45 as follows

Using Unified Certification Program DBE Directories, the Airport identified the number of DBE businesses in the Airport Market Area that were classified under the 2017 North American Industry Classification System (NAICS) codes:

Determine NAICS Classification Codes & Percentage of Work

2017 North American Industry Classification System (NAICS) Codes

237310 – Prime Contractors 50%

238210 – Electrical 17%

238220 – Building (Mechanical) 1%

238290 – Building (Doors) 1%

238320 – Building (Painting) 1%

238330 – Building (Flooring) 1%

238910 – Site Preparation and Earthwork 13%

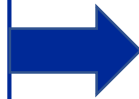
238990 – Other Specialty Contractors 14%

561730 – Erosion Control and Seeding 2%



Determined Availability in Market Area Data Collection & Calculations

- Market Area- Montana
- Type of Work and % of Work
- # DBEs
- # Total Firms



Basic Calculation
Total DBEs/All Firms
4/55

Amount Weighted by Type and Percentage of Work

=

5.36%

Base Figure Adjustments

Reviewed GTF's DBE past participation levels and the disparity study conducted for the Montana Department of Transportation (MDT) to determine if an adjustment to the base figure was required. A past similar project (AIP 49) was chosen as a basis for adjusting the goal. To do this, the base figure (5.36%) was averaged with the median past DBE achievement $[(5.36+2.30)/2 = 3.83\%]$. **The adjusted goal for past participation is 3.83%.**

0.00% Race-Conscious

3.83% Race-Neutral



PUBLIC PARTICIPATION

Questions and Answers